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CHAPTER 6. OTHER RECOGNITION PROGRAMS

A. Department of Transportation (DOT) Honorary Awards.

Coast Guard military personnel are eligible to receive the DOT Honorary Awards listed below. However, such awards earned while serving in a civilian capacity are not authorized for wear on the Coast Guard uniform. Eligibility criteria are contained in Coast Guard Civilian Awards Manual, COMDTINST M12451.1 (series).

1. Secretary's Award for Outstanding Achievement (DOT Gold Medal)
2. Secretary's Award for Meritorious Achievement (DOT Silver Medal)
3. Commandant's Award for Superior Achievement (DOT Bronze Medal)

B. Coast Guard Foundation, Inc. Awards of the Year.

The Coast Guard Foundation, Inc. sponsors an annual "Salute to the Coast Guard" awards dinner. The purpose of the dinner and award is to honor heroic deeds and increase public understanding of the missions of the Coast Guard.

1. Eligibility Requirements. All U. S. Coast Guard units/staff elements and personnel, Regular, Reserve, Auxiliary, and Civilian are eligible for nomination. The period to be considered will be 1 May - 30 April. Nominations for specific short-term operations after this period will be considered if submitted before 1 June. Nominations should be submitted for individual, crew, or unit performance of Coast Guard missions while in a duty status, and for individuals who have performed heroic or lifesaving acts while on or off duty.
2. Recommendation. Nominations should be submitted via the chain of command to the applicable district, MLC, area or HQ Directorate having administrative control over the recommended individual or unit. The submission format is a concise letter, two pages maximum, with nominees listed in rank order. Each District, MLC, area or HQ Directorate should consolidate recommendations and forward to Commandant (G-WPM-1) by 1 June each year. Prepare short paragraph summaries for each case by mission area and in rank order.
3. Presentation. The Awards Dinner is held each fall. The Coast Guard Foundation will notify the selected individual or the current CO/OinC of a selected unit. Commandant (G-WPM-1) will also announce the honoree by message and will provide travel funds to attend the award presentation dinner. The Commandant approves the honoree. Commandant (G-WPM-1) administers the selection process. A selection committee comprised of senior officers representing each of the Coast Guard's mission areas and a Foundation representative review the nominations and make recommendations to the Commandant.

C. Leadership and Service Awards.

1. Jarvis and Munro Awards. The Navy League annually presents the Jarvis and Munro awards recognizing outstanding Coast Guard officers and enlisted personnel. The awards are separate and distinct from the military decorations and awards program. The Captain David H. Jarvis Award for inspirational leadership is awarded to the Coast Guard officer who has made an outstanding contribution to the high standards of competence and leadership traditional in the Coast Guard. The Douglas A. Munro Award for inspirational leadership is awarded to the Coast Guard enlisted member who has demonstrated outstanding leadership and professional competence. E-6 and below Munro Award recipients will receive an automatic merit promotion per ALCOAST 57/99 and 124/99.
 - a. Eligibility Requirements. The guidelines are intentionally flexible: All regular and Reserve personnel who served on active duty during the calendar year are eligible. They must have made significant contributions to advancing the standards of leadership and professional competence to the extent required by their rank or rate.
 - b. Recommendations. Submit the award recommendation in letter format, via the chain of command, to Commandant (G-IPA-3) to arrive no later than 1 February of each year. Public Affairs Manual, COMDTINST M5728.2 (series), provides further guidance on information to include in the nomination letter. Nominating units shall provide the award recommendation, via the chain of command through the applicable District/MLC/Area/HQ office having administrative control over the recommended individual. Each District/MLC/Area/HQ office should consolidate recommendations and forward them to Commandant (G-IPA-3). List the nominees in descending priority order and include a short paragraph summary for each individual. The Chief, Office of Public Affairs, chairs the selection committee comprised of representatives from Commandant (G-WP), (G-CGPC), (G-IPA-3), (G-IPA-4), and (G-CMCPO); a petty officer first class from HSC; a retired flag officer; and a non-voting member from the Navy League.
 - c. Presentation. Certificates and inscribed watches are presented at the annual National Navy League Convention. Commandant (G-IPA) pays for the winners' transportation and the Navy League pays for accommodations and meals at the convention location.
2. Captain John G. Witherspoon Inspirational Leadership Award. This award is presented annually to a Coast Guard officer who exemplifies the core values of Honor, Respect, and Devotion to Duty.
 - a. Eligibility Requirements. Eligibility is extended to any officer, Active Duty or Reserve, who:

- (1) Displays a keen sense of ethical conduct and has a high degree of personal integrity.
 - (2) Is held in the highest esteem by seniors, peers, and juniors.
 - (3) Demonstrates sincere interest and concern for junior personnel by helping others to reach their fullest potential.
- b. Recommendation. Any Coast Guard service member or civilian employee may submit a nomination in the form of a letter, not to exceed two pages. The nomination should identify specific examples and supporting information on how the nominee exemplifies the criteria. Nominations should be forwarded via the chain of command to Commandant (G-WTL-2) prior to 1 February each year.
 - c. Presentation. Commandant (G-WTL) will convene a board to select a recipient. The award will be presented in the spring. Commandant (G-WTL) will also fund the travel expenses of the award recipient.
3. Captain Edward R. Williams Coast Guard Reserve Award for Excellence. The National Naval Officers Association has established the CAPT Williams Award to be presented annually to the Coast Guard Reserve officer judged to have been most supportive of initiatives to achieve, value and manage diversity in the Coast Guard Reserve. CAPT Williams, a retired Reserve Program Administrator, was instrumental in the reestablishment of the minority Recruiting Branch, implementation of the Diversity Staff, which began operation in October 1991, and, most notably, creation of the Coast Guard Mentoring Program.
- a. Eligibility Requirements. Nominees must be officers on the IDPL, with three years commissioned service, and cannot have previously received the award. Candidates will be evaluated on the following areas over the previous three years:
 - (1) Demonstrated high performance as an officer and role model,
 - (2) Activity as a quality mentor for minorities and women, such as, contributing to the successful careers of women and minorities (officer and/or enlisted), and/or proven accomplishments in the retention of women and minorities in Team Coast Guard (active component, reserve component, Auxiliary, civilian).
 - b. Recommendations. Each Flag-level commander (Area, Maintenance and Logistics Command and District) and the Headquarters Chief of Staff may submit a nomination using the following process:

- (1) Nominations must be submitted to Commandant (G-WTR-2) to arrive not later than 1 June. Nominations shall be in letter format, a maximum of two pages plus endorsements, addressing the nominee's accomplishments based on the criteria described in paragraph a.
 - (2) Commandant (G-WT) will convene a panel to select the winner. The selection will be announced via ALCOAST within 30 days of the application deadline.
 - (3) The award winner must submit a portrait style photograph suitable for publication within 30 days to Commandant (G-WTR-2).
- c. Presentation. The award will be presented at the annual National Naval Officers Association Training Conference on the day that the Commandant of the Coast Guard or the designated representative addresses the Conference. NNOA will pay the winner's conference registration fees for the day of the awards presentation. Commandant (G-WTR) will fund ADSW-RC pay, allowances, travel and per diem for the winner and spouse. Spouse travel must be coordinated in accordance with the procedures outlined for Invitational Travel, COMDTINST 12570.3 (series).
4. Swivel Shot Award. The Commandant established this award to provide a means of recognizing those individuals who truly distinguish themselves in support of the men and women of the Coast Guard and their dependents. The award provides a formal way to recognize the often outstanding leadership and service of the many people who give long hours of dedicated volunteer service to the Coast Guard family, either individually or through organizations such as spouses clubs, Chief Petty Officer associations, youth activity councils, employee recreation associations, and similar groups.
- a. Eligibility Requirements. While it is envisioned that this award normally will be made to members of the Coast Guard family, there are no restrictions on eligibility. However, it will not be used in lieu of existing public service awards. Further, it is not part of the official awards program.
 - b. Recommendations. Award recommendations should be submitted for approval to the Chief of Staff of Headquarters, the appropriate district commander, or the commanding officer of a headquarters unit for endorsement and transmittal to Commandant (G-C). It should outline the specific accomplishments or contributions of a proposed recipient, and it should include documentation of extraordinary voluntary efforts or service in support of the Coast Guard family or community. A concise, straightforward citation should accompany the recommendation. The recipient's name and the proposed citation should be forwarded to Commandant (G-C) for approval and final award preparation.

- c. Presentation. A certificate signed by the Commandant, along with a final citation and lapel pin, will be forwarded to the requesting authority for presentation at an appropriate ceremony. The Office of the Commandant will retain a permanent record book of recipients.

Sample Swivel Shot Certificate

5. Master Chief Angela M. McShan Inspirational Leadership Award. This award recognizes one Coast Guard Chief Petty Officer (E-7 only), active duty or reserve, who best exemplifies the Coast Guard's core values of Honor, Respect, and Devotion to Duty.
 - a. Eligibility Requirements. Extends to all Chief Petty Officers (E-7 at the time of nomination), active duty or reserve, who:
 - (1) Exemplifies the ideal of our core values: Honor, Respect, and Devotion to Duty.
 - (2) Displays a keen sense of ethical conduct, and has a high degree of personal integrity.
 - (3) Is held in the highest esteem by peers, seniors, and subordinates.
 - (4) Demonstrates sincere interest and concern for junior personnel.
 - (5) Motivates others to excel in mission performance.
 - (6) Is a positive role model and mentor.
 - (7) Promotes diversity within the Coast Guard.
 - b. Recommendations. Can be submitted by any Coast Guard member or civilian employee in the form of a letter, not to exceed three pages. The nomination should identify specific examples and supporting information on how the nominee exemplifies the outlined criteria. Nominations must be forwarded via the chain of command to the Office of Leadership and Diversity (G-WTL). All recommendations must be received no later than the 15th of January after the eligibility period ends.
 - c. Presentation. The award will be presented at an appropriate ceremony in conjunction with the Captain John C. Witherspoon Inspirational Leadership Award and the Commandant's State of the Coast Guard Address.

D. Operations Awards.

1. Association for Rescue at Sea Gold Medal. The Association for Rescue at Sea (AFRAS) is a civilian organization that recognizes Coast Guard active duty personnel for outstanding rescues at sea. The purpose of the award is for district commanders, commanding officers, and officers-in-charge to recognize a Coast Guard active duty enlisted person for saving a life at sea. Commandant (G-OCA) has administrative responsibility for the award program.
 - a. Eligibility Requirements. Candidates must be Coast Guard active duty enlisted personnel at the time of the event. The individual must have saved a life at sea in the line of duty during the previous calendar year to qualify for the award.
 - b. Recommendations. District commanders, commanding officers, and officers-in-charge should forward a summary of action and proposed citation to Commandant (G-OPR) prior to 1 February of each calendar year. The recommendation data usually submitted for the award is the citation from a previous award that recognized the same event.
 - c. Presentation. The annual presentation ceremony is held on Capitol Hill in Washington, DC. The recipient will receive a citation and AFRAS Gold Award. The recipient's family members are invited to attend the ceremony.
2. Outstanding Aircrew Member's Award (LT Robert A. Perchard Memorial Trophy). This award was established in 1963 by the parents and friends of the late Lieutenant Perchard, who gave his life in company with his fellow crewmembers while serving as co-pilot aboard an HU-16E on a rescue mission in Alaska. Through this award, each aviation unit is able to recognize an assigned enlisted aircrew member as having demonstrated exemplary performance and superior technical, aviation, professional, and leadership abilities. Commandant (G-OCA) has administrative responsibility for the award program.
 - a. Eligibility Requirements. Selection of personnel to be honored with the Outstanding Aircrew Member's award is made on a semiannual basis using criteria in keeping with the intent of the award. Each participating unit shall establish its own selection procedures.
 - b. Recommendations. Participation in this award program is on a voluntary basis for each aviation unit. Commands desiring to participate should advise Commandant (G-OCA). Local procedures for administration of the program should be promulgated that provide for presentation of the award on or about 1 January and 1 July of each year.
 - c. Presentation. The award is a large bronze wall plaque having a victory figure, a brief inscription, and nameplates for the award winners. Individual certificates

are presented to the winners. Commands may obtain the plaque and additional nameplates by using unit funds. Certificates are available from Commandant (G-OCA).

3. Captain Frank A. Erickson Aviation Crew Rescue Award. The Ancient Order of the Pterodactyls (AOP) sponsors an annual aviation rescue award as a means of providing recognition to a specific Coast Guard rotary-wing aircrew that has demonstrated exceptional aerial skill while engaged in search and rescue operations. Captain Frank Erickson (1907-1978) was selected as the honoree because of his actions as Coast Guard aviator Number 35.
 - a. Eligibility Requirements. Nominees may be any aviation rotary-wing aircrew involved in a particularly noteworthy search and rescue case. To merit this award, the acts or performance must be accomplished in a manner above that normally expected and sufficient to distinguish the entire aircrew above other aircrews performing similar missions. This aircrew award does not preclude a personal award for a crewmember for the same circumstances, if warranted.
 - b. Recommendations. District and area commanders and commanding officers of headquarters units may submit the names of nominees to Commandant (G-OCA) to arrive no later than 15 July. Supporting documentation and a detailed summary describing the action must accompany the nomination. Commandant (G-OCA) will notify the selectees and the selectees' commands in sufficient time to arrange for the recipients' presence at the AOP annual convention, held approximately mid-October of each year.
 - c. Presentation. The award is a large wooden plaque engraved with the names of each selected aircrew and the date the award is transferred. The plaque will be displayed in two prominent locations: The Aviator Hall of Fame at Aviation Training Center, Mobile, and a comparable location at Aviation Technical Training Center, Elizabeth City. Each crewmember will be presented a miniature plaque upon transfer of the award.
4. Commander Elmer F. Stone Aviation Crew Rescue Award. The Ancient Order of the Pterodactyls (AOP) sponsors an annual aviation rescue award as a means of providing recognition to specific Coast Guard fixed-wing aircrew that has demonstrated exceptional aerial skill while engaged in search and rescue operations. Commander Elmer F. Stone (1887-1936) was selected as the honoree because of his actions as Coast Guard Aviator Number 1.
 - a. Eligibility Requirements. Nominees may be any aviation fixed-wing aircrew involved in a particularly noteworthy search and rescue case. To merit this award, the acts or performance must be accomplished in a manner above that normally expected and sufficient to distinguish the entire crew above other aircrews performing similar missions. This aircrew award does not preclude a personal award for a crewmember for the same actions, if warranted.

- b. Recommendations. District and area commanders and commanding officers of headquarters units may submit the names of nominees to Commandant (G-OCA) to arrive no later than 15 July. Supporting documentation and a detailed summary describing the action must accompany the nomination. Commandant (G-OCA) will notify the selectees and the selectees' commands in sufficient time to arrange for the recipients' presence at the AOP annual convention, held approximately mid-October of each year.
 - c. Presentation. The award is a large wooden plaque engraved with the names of each selected aircrew and the date the award is transferred. The plaque will be displayed in two prominent locations: The Aviator Hall of Fame at Aviation Training Center, Mobile, and a comparable location at Aviation Technical Training Center, Elizabeth City. Each crewmember will be presented a miniature plaque upon transfer of the award.
- 5. Ancient Albatross Award. The Ancient Albatross Award was originally established in 1966 to honor the aviator who has held that designation for the longest period of time. In 1988, the award was augmented to include the Enlisted Ancient Albatross award, which was established for the enlisted member with the earliest graduation date from class "A" school with a Coast Guard aviation rating. The award recipient is the embodiment of the dedication and professionalism associated with long service to Coast Guard Aviation. Candidates must be able to hold the distinction for at least one year of receiving the award, until retirement, release from active duty, or upon display of unsatisfactory performance of duty or conduct.
 - a. Eligibility Requirements (Officer or Enlisted):
 - (1) Serving on continuous active duty (those with broken active service who maintained continuous selected reserve status are considered to have continuous active duty for the purpose of eligibility).
 - (2) Recipients determined by ascertaining the aviator/aviation rated enlisted member on active duty whose date of designation/ graduation from "A" school precedes that of their peers. If two or more candidates were designated/graduated as aviators/aviation rated enlisted members on the same day, the award is presented to the candidate who is senior in rank on the day the award is presented.
 - (3) Has not received a Derogatory Report as an officer for any OER reporting period; or, if prior or currently enlisted in a aviation rate, maintained a Good Conduct eligibility, without receiving a mark less than 3 in the performance dimensions of: Integrity, Loyalty, and Respecting Others on their aviation rated enlisted evaluations.
 - b. Recommendations. Once Commandant, (G-OCA) is notified by Coast Guard

Personnel Command (CGPC) that a new Ancient Albatross needs to be selected, due to retirement or release from active duty of the incumbent, they will request and establish a list of candidates who meet the qualifications. Commandant (G-OCA) will then promulgate an ALCOAST announcing the established date of designation as Aviator, or graduation date from class “A” school of the current prospective selectees, and solicit for any member having an earlier date to contact them. Commandant (G-OCA) will then convene a review panel and make a recommendation to Commandant (G-O) for final approval.

- c. Presentation. The awards are large bronze wall plaques, with a miniature version awarded on an individual basis. The name of the recipient and the date the title is conferred is engraved on both the large and miniature plaques. An appropriate ceremony will be hosted at a Coast Guard Air Station of the incumbent's selection to recognize the transfer of this title. The plaques will be awarded by, or on behalf of, the Commandant. The large plaque will be returned to Commandant (G-O) for display with the name of the new recipient affixed. In addition, suitable assembled items of period flyers clothing, including coveralls, jackets, boots, helmets, goggles, gloves, etc., will be passed on from the outgoing Ancient Albatross to the prospective recipient. It should be conducted on or immediately prior to the incumbent's official date of retirement or release from active duty. Commandant (G-OCA) will provide funding for travel and per diem for the principals to participate in the ceremonies and events. Funding for the spouse of the Ancient Albatross selectee will be funded in accordance with Invitational Travel, COMDTINST 12570.3 (series). Commandant (G-O) will serve as the Travel Approving Authority for the purposes of this award ceremony.
6. Ancient Mariner Award. These awards were established in 1978 to honor those who have chosen to accept the responsibilities of a cutterman and follow the path of life at sea. This award not only recognizes seagoing longevity, but also extols the officer and enlisted cutterman whose personal character and performance standards honor the most venerable practitioners of seamanship and reflection of our Core Values. Recipients are charged with keeping a close watch to ensure sea-service traditions are continued and that the time-honored reputation of the Coast Guard is maintained. In their capacity as Officer or Enlisted Ancient Mariner, recipients should be invited by area, district, group, and unit commanders to attend and/or take part in any official ceremony that involves our seagoing community. In addition to cutter commissioning, decommissioning, Dining-Ins/Outs, change of commands and "oldest cutter" ceremonies, recipients should also participate in public affairs and public events that portray our rich heritage. Recipients should notify Commandant (G-OCU) by message or letter, at least annually, listing the events attended in their capacity as Ancient Mariner.
 - a. Eligibility Requirements for Gold (Officer) and Silver (Enlisted) Ancient Mariner Award. To be eligible for this award, candidates must be:

- (1) Serving on continuous active duty and eligible to hold the distinction for at least one year. Members with broken active component service but who maintained continuous selected reserve status are considered to have continuous active duty for the purposes of eligibility; however, active duty Coast Guard service must represent at least 80 percent of cumulative military service. Candidates with periods of nonmilitary status for more than four years during their entire military service period are ineligible.
 - (2) Have completed a minimum of 10 years of cumulative sea duty while on active duty in the Coast Guard (of which five years must have been as a commissioned officer for the Gold Award).
 - (3) Be certified for permanent entitlement to the gold Cutterman Insignia (for officers) or the silver Cutterman Insignia (for enlisted members), in accordance with directives and guidelines in effect at the time of certification.
 - (4) For officers, have not received a Derogatory Report for any OER reporting period. For those with prior or are currently of an enlisted status, must have maintained Good Conduct eligibility, and not have received a mark less than 3 in the performance dimensions of: Integrity, Loyalty, and Respecting Others on their enlisted evaluations since achieving permanent eligibility as a cutterman.
- b. Selection of the Gold and Silver Ancient Mariner. Selection as the Gold or Silver Ancient Mariner select will be from among candidates with the earliest date of designation as a cutterman. For the Gold Award, prior enlisted members who satisfy the requirements of paragraph 6.a.(2) may use their enlisted permanent entitlement date. If two or more candidates have identical dates of designation, the candidate with the most sea duty while a member of the Coast Guard will be the respective Gold or Silver Ancient Mariner. The award may be held only once.
- c. Recommendations.
- (1) Once Commandant (G-OCU) is notified by CGPC that a new Ancient Mariner (Officer or Enlisted) needs to be selected, Commandant (G-OCU) will then request a list of members who meet the minimal sea duty criteria from HRSIC. They will then establish a list of candidates who meet the qualifications. Each selectee's date of cutterman eligibility will be calculated.
 - (2) Commandant (G-OCU) will then promulgate an ALCOAST with the earliest known date that an eligible member became a certified cutterman, and request any member with an earlier date of cutterman designation to contact Commandant (G-OCU).

- (3) Commander, Coast Guard Personnel Command (CGPC), in coordination with Commandant (G-OCU), will convene a panel to review the military records of the Ancient Mariner candidates to ensure that their performance of duty reflects the program criteria. The panel will include Commandant (G-OCU), the MCPO-CG, and other representatives as CGPC selects. The panel will forward their results, including a recommended award recipient, to Commandant (G-C) for final approval.
- d. Presentation. Commandant (G-OCU) will arrange for formal announcement of the award. The incumbent's command will host an appropriate ceremony to recognize the transfer of this title. It should be conducted on or immediately prior to the incumbent's official date of retirement or release from active duty. Commandant (G-OCU) will notify the commands responsible for arranging this ceremony and assist in the planning as necessary. Commandant (G-OCU) will provide funding for travel and per diem for the principals to participate in appropriate ceremonies and follow on events. Funding for the spouse of the Ancient Mariner select will be funded in accordance with Invitational Travel, COMDTINST 12570.3 (series). Commandant (G-O) will serve as the Travel Approving Official for purposes of the Ancient Mariner ceremony.
- (1) The awards are large bronze and wooden display plaques which depict the "Massachusetts," the first of the "ten boats" authorized by an act of Congress and signed by President George Washington on 4 August 1790. Separate display plaques have been established for both the officer and enlisted recipients of the award. The name of each recipient and the date the award is transferred will be engraved on the award. A miniature version of these plaques are presented to the new recipient upon transfer of the award.
 - (2) The prospective Officer Ancient Mariner will receive a fore and aft Revenue Cutter Service hat and gold epaulettes preceding the presentation of the small plaque during the awards ceremony. The prospective Enlisted Ancient Mariner will receive a replica of a traditional lighthouse keeper's hat preceding the presentation of the small plaque during the awards ceremony. Recipients are authorized to wear these items during subsequent retirement ceremonies, commissionings, decommissionings, and other appropriate gatherings in their capacity as Ancient Mariner. They shall not be worn as a replacement for authorized uniform parts during unit inspections, daily routine, or as civilian clothing.
 - (3) As an authorized item for the prescribed uniform of the day, recipients may wear a nonstandard 5/8 inch by 3-3/16 inch nametag with black lettering on a gold background (for the officer Ancient Mariner) and on a silver background (for the enlisted Ancient Mariner). The lettering size shall be 1/4 inch for the individual's last name and 3/16 inch for the legend

"USCG ANCIENT MARINER." Commandant (G-OCU) will fund and procure two nonstandard nametags per Ancient Mariner.

7. Oldest Commissioned Cutter Award. This recognition was established to distinguish the Coast Guard Cutter that has served the fleet for the longest period of time. The term "Commissioned Cutter" includes both commissioned and in service cutters as defined by Coast Guard Regulations.
 - a. Eligibility Requirements.
 - (1) All "active, in commission"/"active, in service" Coast Guard cutters 65 feet and longer are eligible; this includes those cutters "in commission, special"/"in service, special." CGC EAGLE is specifically not eligible for recognition due to her special "historical" status.
 - (2) The cutter with the earliest date of "active, in commission"/"active, in service" in the Coast Guard will be designated the "Oldest Commissioned Cutter".
 - (3) The unit designated as the "Oldest Commissioned Cutter" shall hold that distinction until placed in the status of "inactive, pending placement out of commission"/"inactive, pending placement out of service." Major shipyard renovation periods, where a cutter is in a "Special" status, will not be subtracted from its accrued service time.
 - b. Presentation. Commandant (G-OCU) will determine the designee, which cutter will be authorized to display gold hull numbers in accordance with the Coatings and Color Manual, COMDTINST M10360 (Series). The award is a large bronze and wooden plaque, presented to the new recipient upon transfer of the award. The name of each cutter recipient and the date the award is bestowed will be engraved on the plaque. Since this recognition is a symbol of long service to the Coast Guard and our Nation, it is fitting that an appropriate ceremony be conducted as near the official date of succession as practicable. A representative of the designated recipient shall be present at the ceremony, normally the decommissioning of the incumbent. Recognition of the "relief of the watch" should be part of the decommissioning ceremony; this can include the presentation of the award plaque. This information should be included in the Operating Facility Change Order (OFCO) of the incumbent, a copy of which shall be forwarded to the new recipient.
8. Admiral Frederick Chamberlayne Billard Intelligence Award. The National Military Intelligence Association (NMIA) sponsors an annual military intelligence award program as a means of providing a testimonial to professional excellence and exceptional dedication to duty. The awards are made in the name of individuals who have provided outstanding contributions and service to their respective intelligence organizations. Admiral Billard was selected as the honoree because of his actions as

Commandant during the Prohibition era.

- a. Eligibility Requirements. Nominees may be any civilian employee, GS-13 or below, or Coast Guard Member, O-4 or below (active or reserve), whose performance has resulted in exceptional improvements to the Coast Guard Intelligence Program; intelligence support to operational commanders; intelligence support to a specific operation; or support to national security initiatives.
 - b. Recommendations. Commandant (G-C2) will solicit nominations annually. To meet the NMIA timeline, nominations and documentation must be received at Coast Guard Headquarters no later than 15 March for review and selection.
 - (1) MLC, District and Area Commanders, and Headquarters Directorates may submit the names of nominees to Commandant (G-C2), to arrive no later than 15 March. Supporting documentation and a detailed action summary describing the individual's contribution must accompany the nomination. Action summaries may be classified up to the SECRET level. If supporting information at a higher classification level is essential to the nomination, separate handling must be arranged through Commandant (G-C2).
 - (2) Commandant (G-C2) will review nominations received and select a single Coast Guard nominee for Commandant (G-C2) approval and submission to NMIA.
 - c. Presentation. The nominee and the nominee's command will be notified of selection by Commandant (G-C2) in time to arrange for the individual's presence at the NMIA Awards Banquet, held approximately in mid-June of each year.
9. Director of Military Intelligence (DMI) Award. The Director of Military Intelligence (DMI) Awards Program was established by the Director of the Defense Intelligence Agency (DIA), in his capacity as DMI, to recognize significant service and achievement in Defense Intelligence.
- a. Eligibility Requirements. All personnel of Joint Commands J2s, Military Intelligence Services, the National Security Agency, the Defense Intelligence Agency, Coast Guard personnel assigned to intelligence duties, and units or activities of these organizations are eligible to receive these awards.
 - b. Recommendations.
 - (1) Nominations for Certificates of Distinction and Certificates of Merit should be submitted via the chain of command to arrive at Commandant (G-C2) not later than 15 April and 15 October each year. Commandant (G-C2) will review all submissions and then forward on the

nominations recommended for approval to the DMI Awards Review Board. Final award decisions will be announced in writing. DMI approved awards will be forwarded to the nominee's current command or supervisor for presentation.

- (2) Nominations for Certificates of Achievement may be submitted at any time to Commandant (G-C2) via the chain of command. Commandant (G-C2)'s final award decisions will be announced in writing. Approved awards will be forwarded to the nominee's current commander or supervisor for presentation.

- (3) Nominations for all awards should include separate enclosures for description of the service or achievement (no more than two typewritten pages) and a proposed citation (no more than 200 words).

c. Presentation. The following certificates are awarded. These certificates may be awarded to an individual, or to a unit or activity whose collective performance meets the above guidelines. The awards may be recommended in addition to department or agency awards covering the same service or achievement.

- (1) Certificate of Distinction. Awarded for superior meritorious service or achievement in a duty of significant responsibility. The service must be both a distinct benefit to the Department of Defense and a major contribution to Defense Intelligence. Performance should be no less than required for award of the Legion of Merit and comparable civilian awards.
- (2) Certificate of Merit. Awarded for especially meritorious service or achievement. This award recognizes performance of especially difficult duty in a clearly exceptional manner. The service or achievement must directly contribute to Defense Intelligence. Accomplishment should be no less than that which is required for award of the military Meritorious Service Medal and comparable civilian awards.
- (3) Certificate of Achievement. Awarded for sustained superior performance or for a significant achievement of special merit contributing to Defense Intelligence. Accomplishment should be no less than for a military Commendation Medal or comparable civilian award.

E. Coast Guard Reserve Forces Awards.

1. Admiral Russell M. Waesche Award. Presented annually by the Reserve Officers Association (ROA), this award recognizes Coast Guard District and supporting Integrated Supports Command(s) (ISC) judged to be the most supportive of a totally integrated Coast Guard military force, demonstrated by their effective use and

support of the Reserve Component.

- a. Eligibility Requirements. Commandant (G-WT) determines the winners based on the extent to which districts and their supporting ISC force optimization and training staffs maximized the Coast Guard workforce through utilization and support of reservists during the previous fiscal year. Specific areas for evaluation are:
 - (1) Leadership, as demonstrated in:
 - (a) Overall mission performance incorporating all available military resources, active and Reserve. Noteworthy examples would include a broad range of responsibilities assigned to reservists during ADT-AT, ADT-OTD, ADSW-AC, and/or mobilization, especially in chain-of-command positions;
 - (b) Professional development of all available military resources. Noteworthy examples may include ensuring the inclusion of reservists in training opportunities (formal and OJT) not traditionally available to reservists; and
 - (c) Promotion of other activities to all military members. Noteworthy examples may include promoting the inclusion of reservists in morale activities, and recognition (medals and awards) programs.
 - (2) Partnership, as demonstrated by the:
 - (a) Development of effective, two-way methods of communication between commands and all of their military members. Noteworthy examples may include leveraging of new technologies such as email and the Internet, as well as maximizing traditional communications; and
 - (b) Contributions of all military members, both active and Reserve, in the achievement of mission objectives. Noteworthy examples may include use of voluntary and involuntary recall authority.
 - (3) Financial management as evaluated by Commandant (G-WTR-3). Evaluation will be based on accuracy of budget requests, submissions, quarterly closeouts and prompt budget execution.
 - (4) Personnel management as measured by Reserve Personnel Allowance List (RPAL) fill rate.
 - (5) Value added as measured by the average IDT and ADT participation rates of assigned reservists. Commandant (G-WTR-1) will calculate and

provide participation statistics, including only those reservists who have been assigned for the entire fiscal year.

- b. Recommendations. Each district commander may submit a letter of application for the Waesche Award outlining the criteria above. The summary of accomplishments should address each of the criteria and may not exceed three pages. All applications should be forwarded to arrive at Commandant (G-WTR-2) not later than 1 December. Commandant (G-WT) will convene a panel to review the nominations and recommend an award winner. The selection will be announced via ALCOAST.
 - c. Presentation. The award will be presented to the winning district commander and ISC commanding officer(s) or their representatives during the Coast Guard Reception held during the ROA Mid-Winter Conference in Washington, DC. The ROA will pay conference registration fees. Commandant (G-WTR) will fund travel and per diem accounting data for the recipients.
2. Rear Admiral Bennett ("Bud") Sparks Award. The Sparks Award is presented annually by the Reserve Officers Association to the Coast Guard unit judged to be the most supportive of a totally integrated Coast Guard military force, demonstrated especially by its effective use of Coast Guard reservists during the previous fiscal year.
- a. Eligibility Requirements. Coast Guard units that have not received this award within the past 3 years may compete. Units staffed predominantly by reservists cannot compete. Specific areas of evaluation are:
 - (1) Leadership, as demonstrated by:
 - (a) Overall unit mission performance incorporating all available military resources (active and Reserve members). Noteworthy examples may include a broad range of responsibilities assigned to Reservists during ADT and IDT, especially in the chain-of-command;
 - (b) The professional development of all available military resources. Noteworthy examples may include the inclusion of reservists in the full scope of unit ceremonial/morale events, OPS, and training opportunities (formal and OJT), and
 - (c) Recognition programs including all available military resources. Noteworthy examples may include the role of reservists in unit awards, as well as the presentation of appropriate individual recognition.
 - (2) Partnership, as demonstrated in:
 - (a) Development of effective, two-way methods of communications

between the command and all of its military members. Noteworthy examples may include leveraging of new technology;

- (b) Contributions of all military members within the unit in the achievement of identical mission objectives;
- (c) Inclusion of unit reservists in the command decision-making process. Noteworthy examples may include reserve participation on Natural Working Groups/Quality Action Teams and surveying reservists on appropriate issues; and
- (d) Involvement of the unit's reservists in non-operational unit functions. Noteworthy examples may include reserve participation in recreational and community activities.

(3) Administration, as demonstrated by:

- (a) Effective completion of administrative functions related to unit reservists. Noteworthy examples may include the frequency and timely resolution of reserve member entitlements concerns (e.g., clothing maintenance allowance, commuted rations, travel and per diem) as well as the percentage of reservists enrolled in appropriate programs (e.g., DEERS/RAPIDS & MGIB); and
- (b) Effective logistical support for unit reservists. Noteworthy examples may include the provision of appropriate organizational and safety gear/clothing and berthing for reservists.

- b. Recommendations. Commanders of Headquarters, Area, District and Maintenance and Logistics commands are invited to submit one nominee each to Commandant (G-WT) not later than 1 April. The nomination package shall include a draft citation, in print and electronic media, for the Coast Guard Meritorious Unit Commendation, which will be presented to the winner. The nomination letter will be no longer than two pages in length plus cover letter, endorsements and award citation. Commandant (G-WT) will convene a panel to review the nominations and recommend an award winner. The award winner will be announced via ALCOAST.
- c. Presentation. The award will be presented at the Reserve Officers Association (ROA) Annual Convention usually held during late June/early July at a location determined by the ROA. The winning unit will be invited to send two representatives, one Active Component member and one Selected Reserve member, as guests of the ROA to receive the award. Commandant (G-WTR) will fund travel and per diem for the representatives and ROA will fund the appropriate convention fees.

3. Thomas E. Morris Award. The Thomas E. Morris Coast Guard Reserve Award trophy is presented annually by the Navy League to the unit with a minimum of 15 Coast Guard Reserve Personnel Allowance List billets that deploys as a unit and is judged to have the best mobilization readiness. The award is named for the 1971-73 National President of the Navy League of the United States.
 - a. Eligibility Requirements. The following criteria for the previous fiscal year will be used to determine the award winner from among the nominees:
 - (1) The Unit must be participating in the Status of Resources and Training System (SORTS).
 - (2) Units will be evaluated on:
 - SORTS Readiness Level
 - Readiness/Deployment Inspection
 - Exercise Play as reflected in post exercise critiques
 - Personnel PQS Completion
 - b. Recommendations. Each Area, Maintenance and Logistics Command, District and Headquarters unit commander may submit a nominee annually for the Morris Award. Nominating commands will provide Commandant (G-WTR-2) by 15 December a nomination package including a summary of the previous fiscal year's achievements as they relate to the evaluation criteria. Commandant (G-WT) will convene a panel to review the applications and select a winner. The winner will be announced via ALCOAST.
 - c. Presentation. The award will be presented during a suitable ceremony at the site of the winning command. That command will receive an official Navy League certificate. The Morris Award trophy will reside at the winning unit for the duration of the award period. A plate will be affixed to the trophy with the name of winning command inscribed.
4. Reserve Affairs Family Readiness Award. Established by the Office of the Secretary of Defense, Reserve Affairs (OASD-RA), the award recognizes the top unit in the Army, Navy, Marine Corps, Air Force and Coast Guard Reserve components that has developed a comprehensive program demonstrating the interdependence between the mission and the family.
 - a. Eligibility Requirements. The criteria for this award are a mix of measurable outcomes and narrative examples that demonstrate an outstanding family support/readiness program and the resulting effect on mission readiness.
 - b. Recommendations. Although reserve units were disestablished in the Coast Guard as part of the integration of active and reserve component forces, any Coast Guard unit with significant selected reserve participation is eligible for

consideration for this award. Area, District, and MLC Commanders, Commanding Officers of Integrated Support Commands and Headquarters directorates may nominate one unit each for this award. Nomination packages must be no more than three typed pages, 12-pitch font, with one-inch margins. The nomination must address the following questions:

- (1) What is the percentage of dependents of unit members possessing valid dependent ID cards?
- (2) Identify any family support programs that positively affected unit retention. Describe innovative communications tools employed to support family readiness.
- (3) How does your unit measure family readiness?
- (4) How does your Family Support/Readiness Program support the unit readiness?

- c. Presentation. Commandant (G-WT) will establish an evaluation panel to select the winning Coast Guard unit. Commandant (G-WT) will announce winner by ALCOAST. The Commanding Officer and a representative from the unit's Family Support Program will be funded by Commandant (G-WTR) to attend an awards ceremony scheduled by OASD-RA.

5. Coast Guard Reserve Outstanding Junior Officer Award. The Reserve Officers Association of the United States annually presents the Outstanding Junior Officer Award to the Coast Guard Reserve junior officer judged to be most outstanding.

- a. Eligibility Requirements. To be eligible for this award, an individual must:

- (1) Be a commissioned (O-3 or below) or warrant officer, currently participating satisfactorily in a drilling status, and not be a previous recipient of this award.
- (2) Exemplify those characteristics that are expected from an outstanding junior officer. These characteristics include, but are not limited to: exemplary performance of Coast Guard duties; significant civic accomplishments; demonstrated leadership ability, and notable contributions to the Coast Guard.

- b. Recommendations. Headquarters units (via their HQ program Manager), Area, District and Maintenance and Logistics Commands may submit one nominee with a letter of recommendation, not to exceed two pages, and Reserve Officer Resume (CG-5481) prior to 1 December to Commandant (G-WTR-2). The nomination package shall include a draft citation for the Coast Guard Commendation Medal, which will be presented to the winner. The draft citation

should be in hard copy and electronic media. Commandant (G-WT) will convene a panel to select a winner. The winner will be announced by ALCOAST within 30 days of the application deadline. The award winner must submit a portrait-style photograph suitable for publication within 30 days to Commandant (G-WTR-2). Commandant (G-WTR) will cover ADSW-RC pay, allowances, travel and per diem for the winner and spouse. Spouse travel must be coordinated in accordance with the procedures outlined for Invitational Travel, COMDTINST 12570.3 (series).

- c. Presentation. The award will be presented at the ROA Mid-Winter Conference in Washington, DC, normally held in late January. The winner and all nominees will be invited to attend that year's Department of Defense Junior Officers Professional Development Seminar held simultaneously with the ROA Midwinter Conference. The ROA will pay all Seminar fees for the winner.

F. Coast Guard Public Service Awards.

Public Service Awards recognize private citizens, groups or organizations for helping the Coast Guard carry out its missions. Awards can serve to both recognize those who have helped us and to encourage others in a position to contribute. Any Coast Guard member may nominate an individual or organization for a public service award through the chain of command. The extent of the contribution should determine the level of award, not necessarily the stature of the awardee. District Public Affairs Offices can provide advice on the appropriate level of recognition. Each award signed by the Commandant must be forwarded via the Office of Public Affairs (G-IPA) for processing. See Public Affairs Manual, COMDTINST M5728.2 (series) for further details on these awards. The program is administered overall by the Chief, Office of Public Affairs. Local awards boards should administer the program at lower levels. Chapter 7 of Public Affairs Manual, COMDTINST M5728.2 (series), provides nomination and reporting procedures.

1. Coast Guard Distinguished Public Service Award. This is the highest public recognition (other than the Gold and Silver Lifesaving Medals) that the Commandant of the Coast Guard may award.
 - a. Eligibility Requirements. The nominee must have accomplished one or more of the following:
 - (1) Extraordinary heroism in advancing the Coast Guard's mission;
 - (2) Exceptional coordination and/or cooperation in matters pertaining to the Coast Guard's responsibilities;
 - (3) Personal and direct contribution to the Coast Guard that had a direct bearing on the accomplishment of the Coast Guard's responsibilities to its citizens.

- b. Presentation. Award is a signed certificate, citation, and medal set.
- 2. Coast Guard Meritorious Public Service Award. This is the second-highest award of this series and should be used for substantial contributions that do not meet the criteria of a Distinguished Public Service Award.
 - a. Eligibility Requirements. Nominee must have accomplished one or more of the following:
 - (1) Unusual courage in advancing a Coast Guard mission.
 - (2) Substantial contribution to the Coast Guard that produced tangible results that measurably improved, expedited, or clarified administrative procedures, scientific progress, work methods, manufacturing techniques, personnel problems, community relations activities or public information. The activity does not have to directly affect an overall Coast Guard mission.
 - (3) Specific individual accomplishments that provide unique benefits to the public.
 - b. Presentation. The award is a signed certificate, citation, and medal set.
- 3. Coast Guard Public Service Commendation. This award is intended primarily to recognize personal and beneficial contributions to the Coast Guard's responsibilities. The activity does not have to directly affect an overall Coast Guard mission.
 - a. Eligibility Requirements. The nominee must have accomplished one or more of the following:
 - (1) Courage or initiative in advancing one or more Coast Guard missions.
 - (2) Beneficial contribution that may have affected the Coast Guard in only one mission area, or in a limited geographical area.
 - b. Presentation. The award is a signed certificate, optional citation or citation filler, lapel pin.
- 4. Coast Guard Certificate of Merit. This award recognizes significant endeavors by private individuals and groups.
 - a. Eligibility Requirements. The nominee must have accomplished one of the following:

- (1) Displayed initiative in advancing one or more of the Coast Guard's missions.
 - (2) Made a significant effort that resulted in the completion of a project, program, contract or other effort that is so significantly beneficial to one or more of the Coast Guard's missions and/or statutory responsibilities as to require a tangible expression of appreciation. This effort may be limited geographically.
- b. Presentation. The award is a signed certificate, optional citation or citation filler, lapel pin.
5. Coast Guard Certificate of Appreciation.
- a. Eligibility requirements. The nominee must have exhibited public-spirited efforts that benefit Coast Guard personnel or missions.
 - b. Presentation. Award is a signed certificate, citation filler or optional citation, lapel pin.
6. USO Spirit of Hope Award. The Spirit of Hope Medallion is an award presented to an individual from each military service who truly embodies the values of men and women of the military: Duty, Honor, Courage, Loyalty, Commitment, and Integrity. The medallion is a very prestigious award given by the USO.
- a. Eligibility Requirements. The criteria, established by the USO, for the "Spirit of Hope" Award (Medallion) selection is as follows.
 - (1) The proposed recipient has contributed selflessly to the improvement of the quality of life of our service members over a long period of time, preferably with one transcendent achievement.
 - (2) The proposed recipient epitomizes the principles and spirit of the USO.
 - (3) The proposed recipient represents the values of the members of the Armed Forces- Duty, Honor, Courage, Loyalty, Commitment, and Integrity.
 - (4) The proposed recipient must have made a significant impact on the USO in the past currently, or in the future.
 - (5) The proposed recipient must be considered to bring honor to the "Spirit of Hope" Award and to the USO.
 - b. Recommendations. Annually, in March, the Coast Guard will announce participation in the "Spirit of Hope" Awards program and solicit nominations. Nominations must be received by the end of April. The nominations submitted

to G-IPA will be reviewed by a special, Headquarters Awards Board. The board will vote on all nominations, using the established criteria. Recommendation for the award recipient will be forwarded to Commandant for final approval.

- c. Presentation. It is recommended that the annual presentation be held at the Grand Haven, MI Coast Guard Festival that is held each year during latter July, or early August. The exact date floats with the calendar in conjunction with the 4 August Coast Guard birthday. Coast Guard Public Affairs will assist with the presentation ceremony.

G. Public Affairs Awards.

1. Chief Journalist Alex Haley Award. The Alex Haley Award is named in honor of the Coast Guard's first Chief Journalist and renowned author. It rewards individual authors and photographers who have had articles or photographs communicating the Coast Guard story published in internal newsletters and/or external publications.
 - a. Eligibility Requirements. The Alex Haley Awards program is open to individual active duty, reserve, civilian, auxiliary and family members of Team Coast Guard. Entries will be divided into two categories: public affairs members (officers and specialists); and all others.
 - (1) Public affairs officers are those officers formally trained as, and assigned as, headquarters, area or district public affairs officers during the competition year. Specialists are graduates of the Coast Guard's Public Affairs Specialist "A" School.
 - (2) Since conducting public affairs is not their primary responsibility, unit collateral duty public affairs officers and graduates of the five-day Coast Guard Public Affairs Course (COPAC) will be included in the "all others" category.
 - (3) Each category will be further separated into two sub-categories: Coast Guard author and Coast Guard photographer.
 - b. Recommendations. All works, defined as photographs or articles, must have been published during the calendar year.
 - (1) Articles. An article refers to any published material that tells the Coast Guard story in internal newsletters or external publications - newspapers, magazines, etc. Examples of articles include, but are not limited to, a story publicizing a Coast Guard operation (rescue case, drug bust, etc.), an informational piece (Deepwater, Year of the Ocean, etc.) or personality feature (Race Across America, rescue swimmer school, etc.).

- (2) Photographs. Photographs refer to any original still image depicting the Coast Guard in action and published in internal newsletters or external publications. Video will not be considered for the JOC Alex Haley Award.
 - (4) Refer to Criteria for the Alex Haley and CDR Jim Simpson Awards, COMDTNOTE 5780, for specific submission instructions and judging criteria.
- c. Presentation. A panel will select one “first place” entry and two “honorable mentions” for each of the four award categories. Finalists’ names will be announced in an ALCOAST.
- 2. Commander Jim Simpson Award. The CDR Jim Simpson Award is named in honor of the late public affairs officer who is best known for his efforts to raise the Coast Guard’s visibility through the news media. It recognizes a unit’s excellence in its entire public affairs program—media relations, internal information and community relations. Units may submit Coast Guard news used by television, radio or print media; internal newsletters and publications; and evidence of community relations programs.
 - a. Eligibility Requirements. This competition is open to all Coast Guard units. Units with public affairs specialists on staff will be judged separately from those units without assigned public affairs specialists. Commandant (G-IPA-5) will further sub-divide submissions by unit size and/or unit type:
 - (1) Unit Size. The number of active-duty military personnel assigned to the unit will determine unit size. Although many units employ Reservists and Auxiliarists to assist in their public affairs efforts, these members are not available full-time and will not be included to determine unit size.
 - (2) Unit Type. Should the number of submissions make it possible, and to provide a more equitable competition, submissions may be sub-divided by unit type. For example, all WMECs and WHECs may fill one category, all air stations another, and patrol boats in yet another competition field.
 - b. Recommendations. Submissions should depict a unit’s overall public affairs program and provide support material in each of three sections – media relations, internal information and community relations. Refer to Criteria for Alex Haley and CDR Jim Simpson Awards, COMDTNOTE 5780, for deadline and specific submission and judging criteria. Chief, Office of Public Affairs, will appoint a judging panel at Coast Guard Headquarters to evaluate a unit’s consistent and aggressive efforts to tell the unit’s story and the Coast Guard story through the news media, to its internal audience and to the community.

- c. Presentation. The panel will select one “first place” entry and two “honorable mentions” for each category. Finalists’ will be announced in a future ALCOAST.
- 3. Thomas Jefferson Award. The American Forces Information Service sponsors the annual Thomas Jefferson Award contest. The Thomas Jefferson Award recognizes military and civilian employee print and broadcast journalists for outstanding achievements in furthering the objectives of the military's internal information programs.
 - a. Eligibility Requirements.
 - (1) Entries must contribute to the internal information objectives of the Armed Forces. No single entry may be submitted in more than one category, with the exception of Department of Defense (DoD) Print or Broadcast Journalist of the Year and Command Information Campaign.
 - (2) Military personnel and civilian employees or units of Armed Forces newspapers, magazines, and radio and television stations are eligible to submit entries through their appropriate service.
 - (3) The Commandant (G-IPA-5) releases the Thomas Jefferson Award Standard Operating Procedure and publishes an in-service deadline prior to the American Forces Information Service deadline.
 - b. Recommendations. Services are permitted to submit only one entry per award category. Commandant (G-IPA-5) will appoint a judging panel at Coast Guard Headquarters to select and forward service entries to the American Forces Information Service.
- 4. Military Photographer of the Year Award. The American Forces Information Service, through the Defense Information School, sponsors the annual Military Photographer of the Year (MILPHOG) Award program. The MILPHOG Award Program is designed to recognize and reward the best of military photographers and videographers.
 - a. Eligibility Requirements.
 - (1) Only active duty and reserve members holding a military designation as photographer, videographer, photojournalist, journalist or public affairs specialist in the five armed services are eligible.
 - (2) Entries from Reserve and National Guard personnel must not have been created as part of a professional or business enterprise and must conform to the rules of the competition.

- (3) Personnel assigned to the Coast Guard Auxiliary and the Civil Air Patrol are prohibited from competing, unless eligible under another category.
- b. Recommendations. Commandant (G-IPA-5) will announce deadline and release the MILPHOG Standard Operating Procedures (SOP) to all units with assigned public affairs specialists. All interested members must submit their entries directly to the American Forces Information Service as described in the MILPHOG SOP.

H. Financial Management Awards.

1. Chief Financial Officer Awards for Excellence, Certificates of Recognition. The Chief Financial Officer (CFO) Awards for Excellence and the Certificates of Recognition are presented annually to recognize outstanding performance or contribution in the financial resource management field. Significant accomplishment in at least one of the following areas should be considered for nomination of this award.
 - a. Eligibility Requirements. Any officer, enlisted or civilian employed by the Coast Guard may be nominated for the CFO Award for Excellence.
 - (1) A nominee must accomplish assigned duties in a manner distinguishable from others who have performed similar duties, such as:
 - (a) Demonstrate unusual initiative in the execution of their duties.
 - (b) Show innovative thinking and creative research in the development of improved methods or procedures.
 - (c) Demonstrate unusual leadership, resourcefulness, or imagination.
 - (2) More specifically, a nominee may have:
 - (a) Conducted a comprehensive financial management study resulting in the establishment of more efficient and effective operations at any level of Coast Guard activity.
 - (b) Initiated or developed a high technology solution to meet financial and statistical reporting needs.
 - (c) Conducted a complete functional analysis of operations, resulting in an approved activity account structure for use in budget formulation, presentation, and execution.
 - (d) Caused a major redirection of objectives resulting in approved changes to financial management policies and practices.

- (e) Accomplished measurable improvements in service or cost reduction (i.e., manpower, time, space, materials, or other items of expense).
 - (f) Demonstrated unusual finesse to meet an emergent or unique need.
- b. Recommendations. Any office or person employed by the Coast Guard may nominate an employee who has demonstrated outstanding performance. Each nomination must be prepared using CG form 5374. Proposed citation must be limited to 14 lines of text. Limit the justification to the space provided, and additional documentation is neither necessary nor desired. Completed forms should be sent to Commandant (G-CFM-1) not later than 15 January for the calendar year ending 31 December. There is no limit to the number of nominations a unit or command may submit. Nominations may be submitted via electronic mail, or electronic media with the file containing the proposed citation and justification, along with a hard copy. A panel will be convened by the Chief, Office of Financial Management, to evaluate nominations and make recommendations to the Director of Finance and Procurement, the selecting official. Commandant (G-CFM) will also screen nominations for the CFO Awards for Excellence for submission for the Secretary's Award or the ASMC Annual Individual Awards Program. Significant accomplishment in at least one of the following areas should be considered for nomination for the awards: accounting; analysis and evaluation; budgeting; internal control review; retail sales; procurement; contracting; material management; transportation; and, acquisition management.
- c. Presentation. One award will be presented annually by the Director of Finance and Procurement in the following categories. Nominees not selected for the CFO Award for Excellence will receive a Certificate of Recognition from the Director of Finance and Procurement.
 - (1) Commissioned Officer O4 and above
 - (2) Commissioned Officer O1-O3
 - (3) Civilian Employee GS13 and above
 - (4) Civilian Employee GS-9 to GS-12
 - (5) Civilian Employee up to GS-8
 - (6) Warrant Officer
 - (7) Enlisted Member

- (8) Team Achievement Award recognizing groups consisting of 4 to 20 personnel
2. American Society of Military Comptrollers (ASMC) Award. The American Society of Military Comptrollers presents annual awards to personnel selected for outstanding accomplishments within one of the following functional categories of financial management: comptroller/deputy comptroller; accounting and finance; auditing; computer science; budgeting; analysis and evaluation; authorship; manpower management; education, training, and career development; resources management; and research.
- a. Eligibility Requirements. Any enlisted member, officer, or civilian currently employed by the Department of Defense or the Coast Guard may be nominated. A member or non-member of ASMC may be nominated.
 - b. Recommendations. Nominees for CFO Awards for Excellence are automatically screened by Commandant (G-CFM) and submitted to the ASMC for consideration in the National Awards program. Therefore, if an individual or team has been nominated for a CFO Award for Excellence, a separate nomination to the ASMC is not necessary. Otherwise, any office or person in the Department of Defense or the Coast Guard may nominate individuals who have demonstrated outstanding performance. ASMC chapters may also submit nominations. Each nomination should be prepared using the ASMC Individual Awards form. Limit the justification to the space provided and cite specific examples. Do not attach supporting documentation or additional justification, as it will not be considered. If an individual is nominated in two or more categories, prepare a separate form for each category. Send completed nominations to the ASMC at the address indicated on the nomination form. Nominations must be received prior to 1 March.
 - c. Presentation. Judging is based on outstanding performance as evidenced by documentation of specific accomplishments during the calendar year. A selection panel, chaired by a national officer of the ASMC and comprised of several service members, will review all nominations and make final recommendations to the ASMC Board of National Officers. The Board of National Officers must approve all final award winners. Awards will be presented at the ASMC Professional Development Institute (PDI) in June. Note: Annual announcement of this awards program is published in the January/February issue of the *Armed Forces Comptroller*.
3. Acquisition Incentive Award. The Deputy Secretary, Department of Transportation, initiated the Acquisition Incentive Awards Program to encourage and reward the acquisition workforce for efficient accomplishment of organizational goals and strategies. The critical element of the program is that it will be based on tangible results achieved, not just general excellence. The Acquisition Incentive Award may be granted to groups of employees for tangible/measurable improvements to the

acquisition process for an individual acquisition or the acquisition system as a whole. Recognized efforts must have measurable results, e.g., cost savings, reduced cycle time, measurable improved quality; must be accomplished by a team; and should reflect excellence and/or innovation.

- a. Eligibility Requirements. Any acquisition workforce team may be nominated for the award.
- b. Recommendations. Any office in the Coast Guard may nominate acquisition teams that have accomplished measurable achievements. Prepare each nomination for team award using Coast Guard Award Recommendation, CG-1650, following the instructions in paragraph 21. Send completed nominations to Commandant (G-CPM-2), U. S. Coast Guard Headquarters, Washington, DC 20593-0001. Nominations will be submitted during the calendar year as situations dictate and will be evaluated by Commandant (G-CPM). Completed award packages will be presented to the Head of Contracting Activity for approval. The three basic selection criteria for the award are:
 - (1) The effort must have measurable results; e.g., cost savings, reduced cycle time, measurable improved quality.
 - (2) A "team" must accomplish the effort. The team may consist of technical or program office, procurement, legal, financial, logistical, or other acquisition personnel; and
 - (3) The effort should reflect excellence and/or innovation.
- c. Presentation. A Letter of Commendation will be presented to those who meet the criteria. A panel consisting of members from the Office of Procurement Management will evaluate nominations and make recommendations to the Head of Contracting Activity (HCA). HCA is the final approval authority. The final recognition will be presented in an appropriate ceremony. Commandant (G-CPM-2) will notify the Office of the Secretary of Transportation of Acquisition Incentive Awards presented to Coast Guard recipients.

I. Health Services, Administration, Wellness, and Safety Awards.

1. Health Services Technician of the Year Award. The annual Health Services Technician of the Year Awards is intended to recognize sustained outstanding individual performance and contribution in direct patient care for the previous calendar year. Two Health Services Technician of the Year Awards (one afloat and one ashore) will be awarded. The following factors will be considered: Sick Call;

Medevacs (Urgent Care); Supply; Ancillary Services; Patient Education; Public Relations; Quality Assurance Programs; and Collateral Duties.

- a. Eligibility Requirements. To be eligible for this award, individuals must meet the following minimum criteria:
 - (1) Be a Health Services Technician in pay grade E-7 or below (or E-8 if assigned to independent duty afloat);
 - (2) Be involved in patient care for the majority of the period; and
 - (3) Be an exemplary Health Services Technician.
 - b. Recommendations. Commanding officers recommending individuals for this award may submit a nomination letter to Commandant (G-WK), via MLC(k), to arrive not later than the last day of February. The letter must include the following: A narrative account of the individual's achievements that deserve recognition above all other Health Services Technicians; a copy of the individual's performance evaluation(s) for the year.
 - c. Presentation. A board will review all recommendations and select the most deserving in each category. The Director of Health and Safety will coordinate the presentation of the award during the month of May for the previous calendar year (1 January to 31 December). The awardee will receive a plaque and congratulatory letter. All nominees will receive a letter from Commandant (G-WK) thanking them for their outstanding contribution to the Health Services Program.
2. Health Care Facility of the Year Award. The Health Care Facility of the Year Award is presented annually to recognize outstanding performance and contribution by a Coast Guard health care facility for the previous calendar year.
- a. Eligibility Requirements. The following factors will be considered:
 - (1) Patient Care. Providing the maximum amount and type of health care possible based upon the type of facility and the available resources. This includes, but is not limited to, inpatient care, pharmacy, physical examinations, sick call, physical therapy, CHAMPUS/TRICARE advice, immunizations, laboratory, and x-ray services.
 - (2) Urgent Care. Responding to requests for urgent health care, such as providing health services personnel for medevac flights, responding to calls or radio requests for medical advice, and providing ambulance services if capabilities exists.

- (3) Occupational Medical Surveillance and Evaluation (OMSEP). Providing health care support to the OMSEP, such as performing physicals, conducting training in various aspects of occupational disease hazards and their prevention, and conducting the hearing conservation program.
 - (4) Patient Education. Providing training and education to beneficiaries enabling them to become more informed health care consumers. This could be either group or individual training and could vary in scope from teaching a child how to cope with his or her diabetes to informing large groups of the hazards of smoking. This education could be accomplished by any appropriate training methodology.
 - (5) Unit/Community Affairs and Public Relations. Providing support to activities which benefit the unit/community such as health fairs, scout physicals, school physicals, providing articles dealing with services available at the facility, or health care related topics for unit/community paper. Being ever mindful of the clinic's role in maintaining the morale and welfare of all beneficiaries and not just the active duty population.
 - (6) Cost Containment. Seeking ways to control health care costs without reducing services. Designing inventory and supply procedures that will ensure that drugs and supplies are procured by the most frugal method and used prior to their expiration date. Being aware of the various sources of health care in the community and using only those that are reasonably priced and of acceptable quality. Ensuring that health care tests and x-rays are performed for purely clinical reasons.
 - (7) Quality Assurance. Supports and carries out quality assurance initiatives including annual Monitoring and Evaluation exercises.
- b. Recommendations. Commanding Officers recommending their health care facility may submit a letter to Commandant (G-WK), via MLC(K), to arrive not later than the last day of February. The letter must include the following:
- (1) An account of what the health care facility did that deserves recognition above all other health care facilities;
 - (2) Copies of unit/community newspaper articles or letters from beneficiaries that describe commendatory action by the facility (if appropriate).
- c. Presentation. A board will review all recommendations no later than 15 April and select the most deserving of this award. The Director of Health and Safety will coordinate the presentation of the award during the month of May for the previous year. The unit will receive a plaque and congratulatory letter evidencing the outstanding performance. All other nominated units will receive

a letter from Commandant (G-WK) thanking them for their outstanding contribution to the Health Services program.

3. Health Benefits Advisor (HBA) of the Year Award. The Health Benefits Advisor (HBA) of the Year Award is presented annually to recognize performance and contribution by each Service's most outstanding HBA for the previous calendar year.
 - a. Eligibility Requirements. To be eligible for this award, individuals must be either a member of the Coast Guard or a civilian employee of the Coast Guard; must be a full-time HBA; or whose HBA functions are 50 percent or more of assigned duties. The following factors are considered:
 - (1) Beneficiary Services. Providing CHAMPUS/TRICARE advice and claims forms assistance to eligible beneficiaries. Providing advice on other health care programs such as Medicare, Medicaid, and supplemental insurance.
 - (2) Educational Services. Participating in education seminars, conferences, HBA workshops, and internal command education on CHAMPUS/TRICARE.
 - (3) Provider Participation. Attempting to increase provider participation in CHAMPUS/TRICARE.
 - (4) Unique Contributions. Organizing or participating in unique events such as health fairs or other consumer awareness events. Providing written contributions to CHAMPUS/TRICARE, professional journals, etc. Exceeding standards set forth in job description.
 - (5) Professional Growth. Maintaining membership in local or national health care associations. Taking courses related to the HBA function.
 - (6) Cost Containment. Organizing or initiating specific activities that reduce health care or related costs to the individual, the unit, or the Federal government.
 - b. Recommendations. Commanding officers recommending individuals for this award may submit a letter to Commandant (G-WK), via MLC(k), to arrive not later than the last day of February. The letter must include a one-page narrative setting forth the specific accomplishments of the individual.
 - c. Presentation. A board will review all recommendations not later than 15 April and select the individual most deserving of the award. The Director of Health and Safety will coordinate the presentation of the award during the month of May for the period of service covering the previous calendar year (1 January through 31 December). The awardee will receive a plaque and congratulatory

letter evidencing the individual's outstanding performance. All nominees will receive a letter from Commandant (G-WK) thanking them for their outstanding contribution to the Health Services program.

4. Coast Guard Excellence in Food Service Awards. The Coast Guard Excellence in Food Service Awards are presented annually to recognize outstanding performance at a Coast Guard dining facility (CGDF) for the previous calendar year.
 - a. Eligibility Requirements. The following factors are considered:
 - (1) Extraordinary food service experiences or mission throughout the evaluation year;
 - (2) Menu planning and food preparation;
 - (3) Food presentation and serving techniques;
 - (4) Food acceptability;
 - (5) Food conservation, sanitation, and safety;
 - (6) Food service management and training;
 - (7) Supervision;
 - (8) Food receipt and storage;
 - (9) Paperwork administration; and
 - (10) Command attention and command relations in food service.
 - b. Recommendations. Any unit with a CGDF may submit a nomination. Awards will be presented in six categories; large, medium, small; afloat and ashore.
 - (1) Command Self-Evaluation. Commanding officers may submit a request to be considered for this award by completing a self-evaluation form, which is available from the force manager or Commandant (G-WK). An individual knowledgeable and familiar with food service operations must complete self-evaluations.
 - (2) Submission of Evaluation. Nominations may be submitted to Commandant (G-WK) via MLC(k), to arrive not later than 31 March.
 - (3) Evaluation Teams. Evaluation teams will be assembled and will evaluate the food service operation by rating each unit that has submitted a self-evaluation within each competitive category.

- (4) Dining Facility Evaluation Team (DFET). The DFET will select four finalists in each category and provide recommendations to the Finalist Evaluation Team (FET). The DFET will consist of the Food Service (FS) Rating Force Master Chief and a member from each Subsistence Advisory Team (SAT). The DFET will evaluate the semifinalists on the criteria listed in 6.I.4.a.
 - (5) Finalists Evaluation Team. The FET will select the winner and runner-up. The FET will consist of the FS Force Manager and a representative from the International Food Service Executives Association.
 - c. Presentation. The award will be presented at the annual Joint Service Excellence in Food Service award banquet.
- 5. Coast Guard Food Service Specialist (FS) of the Year Award. The Coast Guard Food Service Specialist of the Year Award is presented annually to recognize sustained outstanding individual performance at a Coast Guard staffed dining facility for the previous calendar year. This award identifies the FS whose personal contributions to excellence in food service were most significant. Factors to be considered are: support of food service wellness initiatives; customer focus, public relations, and education; command and community relations; personal development; and collateral duties.
 - a. Eligibility Requirements. To be eligible for this award, candidates must meet the following minimum criteria:
 - (1) Be an FS in pay grade E-7 or below recommended by the commanding officer.
 - (2) Be assigned to the current unit for the entire calendar year;
 - (3) Meet the Coast Guard weight standards during the entire evaluation period;
 - (4) Have no mark of less than 4 in any category of the Performance Evaluation(s) during the evaluation year and no disciplinary action that required a service record entry between the selection and award presentation.
 - b. Recommendations. Commanding officers may submit a letter of recommendation to Commandant (G-WK) via MLC(k), to arrive not later than 31 March. The letter must include a narrative account of the individual's achievements that deserve recognition above all other FS's and a copy of the individual's performance evaluations for the year.

- c. Presentation. A board will review all recommendations based on the stated criteria and will select the FS of the Year and the runner-up. A plaque and certificate will be presented to the FS of the Year during the month of May. All nominees will receive a letter from Commandant (G-WK) thanking them for their contribution to the food service program.
- 6. Defense Enrollment Eligibility Reports System (DEERS) Certificate of Excellence Award. The DEERS/RAPIDS Program Office (DPRO) created the DEERS Certificate of Excellence Award. Each of the seven uniformed services may nominate one person, annually, to be recognized for exceptional efforts and achievement in support of the DEERS program during the period 1 October through 30 September.
 - a. Eligibility Requirements. Each individual nominated should have demonstrated exceptional efforts and achievement during the period. Nominations should include a biography and narrative paragraph(s) that demonstrate the nominee's ability to meet and exceed each of the following:
 - (1) Customer oriented; enthusiastically assists all customers;
 - (2) Stays abreast of current policies and procedures relating to the DEERS program and knows how to get problems solved through proper channels;
 - (3) Continually keeps and safeguards access by updating log on ID and password. Prevents unauthorized use;
 - (4) Attends DEERS training during field representative visit;
 - (5) Maintains liaison with DEERS field representative;
 - (6) Stays abreast of the non-availability, DEERS Manual, DEERS/RAPIDS briefs, and DEERS Key Issues publications.
 - b. Recommendations. Commanding officers recommending individuals for this award may submit a letter of nomination to Commandant (G-WK) via MLC(k), to arrive not later than 30 September. The letter must include a narrative account of the individual's achievements that deserve recognition above all other nominees.
 - c. Presentation. Commandant (G-WK) will convene a board to review all recommendations and select the individual it feels is most deserving of the award. The name of the individual will be forwarded to DRPO for issue of award certificate.
- 7. Captain Marion "Gus" Shrode Aviation Safety Award. The Ancient Order of the Pterodactyls (AOP) sponsors an annual aviation safety award program as a means of

providing recognition to units, flight safety departments, or flight safety officers who demonstrate exceptional performance or provide outstanding contributions in the area of aviation safety. Captain Shrode was selected as the honoree because of his actions as Chief, Coast Guard Aviation Safety Branch from 1961 to 1964.

- a. Eligibility Requirements. Nominees may be any flight safety officer, flight safety department, or aviation unit, whose performance has resulted in exceptional improvements in the Coast Guard aviation safety program. Consideration should be given to: reduction of aircraft accident rates; quality of mishap reporting and investigation; or excellence in aviation safety education.
- b. Recommendations. Commandant (G-WKS) will solicit nominations annually. To meet the AOP timeline, nominations and documentation must be received at Coast Guard Headquarters no later than 15 July for review and selection. District and Area commanders and commanding officers of headquarters units may submit the names of nominees to Commandant (G-WKS). Supporting documentation and a detailed summary describing the action must accompany the nomination. Commandant (G-WKS) will review nominations received and select a single nominee for Commandant (G-W) approval and submission to AOP.
- c. Presentation. The award is a large, wooden plaque that will be placed in the Aviator Hall of Fame at Aviation Training Center, Mobile (Erickson Hall). The name of each recipient and the date the award is transferred will be engraved on the award. A miniature plaque will be presented to the new recipient upon transfer of the award. The nominees and the nominees' command will be notified of selection by Commandant (G-W) in time to arrange for the recipient's presence at the AOP annual gathering, held approximately in mid-October of each year. Funding for a single award recipient will be provided by Commandant (G-WKS) to attend the annual AOP gathering and receive subject award. Funding for permanent and individual plaques will be provided by the AOP.

J. Engineering Awards.

Coast Guard Engineers are eligible to receive numerous awards for outstanding professional achievements and exemplary work. They include:

1. Coast Guard Engineer of the Year Award. The purpose of this program is to provide recognition for the accomplishments of engineers in the Coast Guard. In view of the high demand for engineering talent in the public and private sectors and the growing competition for available engineers, it is particularly relevant that the contributions of engineers in the Coast Guard be acknowledged.
 - a. Eligibility Requirements. Any individual (military or civilian) presently engaged in the practice of Coast Guard Engineering as a manager or technical employee and who is an engineer by education or experience.
 - b. Recommendations. Nominations are submitted to Commandant (G-S) prior to mid-August of each year. A Headquarters panel of Coast Guard engineers will convene to select the "Coast Guard Engineer of the Year" from the nominations received. The name of the selectee will then be forwarded to the National Society of Professional Engineers (NSPE) for consideration for the Federal Engineer of the Year Award.
 - c. Presentation. An awards ceremony is held during Engineers Week in Washington, DC. The "Federal Engineer of the Year" will be chosen from among all the candidates submitted from the various Federal agencies. The winner will be awarded a gold medallion. In addition, each agency's candidate will receive a plaque designating them Engineer of the Year from their particular agency.
2. Federal Engineer of the Year Award. Sponsored by the National Society of Professional Engineers (NSPE), the purpose of the program is to provide recognition for the accomplishments of engineers who serve our Federal Government.
 - a. Eligibility Requirements. The name of the "Coast Guard Engineer of the Year" is submitted for consideration for this honor.
 - b. Recommendations. Deadline date for submission of entries is in early November to NSPE. The award is judged on the following criteria: educational and collegiate achievements, professional and technical society activities, civic and humanitarian activities, awards or honors received, registration as a professional engineer, continuing competence during the last 3 years, and engineering achievement. A select panel appointed by NSPE will perform judging.
 - c. Presentation. Same as Coast Guard Engineer of the Year.
3. Oren Medal. Sponsored by the Society of American Military Engineers (SAME), the Oren Medal is presented annually in recognition of the most outstanding contribution of military engineering through achievement in design, construction, administration, research or development. The achievement should have occurred

during the calendar year preceding the nomination. However, the nomination may be based on the completion, during that year, of a multiyear activity. The Oren Medal is named for Rear Admiral John B. Oren, past president of the Society of American Military Engineers and former Chief, Office of Engineering, U. S. Coast Guard. The award was made for the first time in 1968.

- a. Eligibility Requirements. Regular or Reserve Coast Guard Officer (active, inactive, or retired); a Coast Guard civilian employee, or retiree of equivalent grade.
 - b. Recommendations. In order to be considered for the Oren Medal, an individual must be nominated by the maintenance and logistics commander, district commander, or commanding officer. Individual nominations, if any, and supporting data should be forwarded along with the summary of accomplishments to Commandant (G-SEC) by 1 February of each year. Nominations should not exceed two letter-size pages.
4. Sargent Medal. Sponsored by the Society of American Military Engineers (SAME), the Sargent Medal is presented annually in recognition of the most outstanding contribution to Coast Guard Civil Engineering or Facilities Engineering. The achievement should have occurred during the calendar year preceding the nomination. However, the nomination may be based on the completion, during that year, of a multiyear activity. The Sargent Medal is named for Vice Admiral Thomas R. Sargent, III, former Chief of Civil Engineering and Vice Commandant of the Coast Guard (1970-1974).
- a. Eligibility Requirements. Active duty Warrant officers, Chief Petty Officers, Petty Officers, and Coast Guard civilian employee of equivalent grade.
 - b. Recommendations. In order to be considered for the Sargent Medal, an individual must be nominated by the maintenance and logistics commander, district commander, or commanding officer. Individual nominations and supporting data should be forwarded along with a summary of accomplishments to Commandant (G-SEC) by 1 February. Nominations should not exceed two letter-size pages.
5. Cowart Plaque (Civil Engineering Organization). Sponsored by the Society of American Military Engineers (SAME), the Cowart Plaque is presented as an award of excellence to a Coast Guard Civil Engineering Unit that has made an outstanding contribution to the Coast Guard civil engineering program. The achievement must have occurred during the calendar year preceding the award. However, the selection may be based on the completion, during that year, of a multiyear activity. The Cowart Award is a plaque named for Vice Admiral Kenneth K. Cowart, the former chief of the Office of Engineering, U. S. Coast Guard.
- a. Eligibility Requirements. Coast Guard Civil Engineering Organization.

- b. Recommendations. Eligible units are encouraged to submit directly to Commandant (G-SEC) information supporting their own nomination for the Cowart Plaque award. Deadline for submittal to Commandant (G-SEC) is 1 February of the following calendar year. Nominations should not exceed two letter-size pages.
- 6. Cowart Plaque (Facilities Engineering Organization). Sponsored by the Society of American Military Engineers (SAME), the plaque is presented as an award of excellence to a Coast Guard Facilities Engineering Organization that has made an outstanding contribution to the Coast Guard civil engineering program. The achievement must have occurred during the calendar year preceding the award. However, the selection may be based on the completion, during that year, of a multiyear activity.
 - a. Eligibility Requirements. Coast Guard Facilities Engineering Organization.
 - b. Recommendations. Eligible organizations are encouraged to submit directly to Commandant (G-SEC) information supporting their own nomination for the Cowart Plaque award. Deadline for submittal to Commandant (G-SEC) is 1 February of the following calendar year. Nominations should not exceed two letter-size pages.
- 7. George W. Goethals Medal. Sponsored by the Society of American Military Engineers (SAME), the George W. Goethals Medal was established to perpetuate the memory of the distinguished military engineer builder of the Panama Canal. The medal is offered annually to an engineer in civil or military practice for the most eminent and notable contribution in the fields of engineering, particularly in design, construction, and methods.
 - a. Eligibility Requirements. Engineers in civil or military practice (SAME membership not required.)
 - b. Recommendations. Submit nominations to: The Executive Director, Society of American Military Engineers, 607 Prince Street, P.O. Box 180, Alexandria, VA 22313.
- 8. American Society of Naval Engineers Gold Medal. The American Society of Naval Engineers (ASNE) annually considers candidates for the ASNE Gold Medal, which recognizes significant contributions to naval engineering. Each sponsor may submit only one nominee for the award, and a nominee need not be employed by the same organization as the sponsor. The person so nominated may not receive more than one award in the same year. This award is given annually to that United States citizen who, in the field of naval engineering, has made the most significant engineering contribution through personal effort, or through the direction of others, during or culminating in the 5-year period ending in the year of consideration.

- a. Eligibility Requirements. U. S. citizen.
 - b. Recommendations. Nominees from all sectors of the naval engineering community, including Government, industry, academic, and private practice are eligible. Nominations for the Gold Medal must be received by the Society not later than 1 February. Submit nominations to: The Executive Director, American Society of Naval Engineers, Inc., 1452 Duke Street, Alexandria, VA 22314.
 - c. Presentation. The award is formally presented at the ASNE Day Annual Banquet.
9. Solberg Award. The American Society of Naval Engineers (ASNE) annually considers candidates for the ASNE Solberg Award, which recognizes significant contributions to naval engineering. Each sponsor may submit only one nominee for the award, and a nominee need not be employed by the same organization as the sponsor. The person so nominated may not receive more than one award in the same year. The award is given annually to that United States citizen who has made the most significant contribution to naval engineering through personal research carried out during or culminating in the 3-year period ending in the year of consideration.
- a. Eligibility Requirements. U. S. citizen.
 - b. Recommendations. Same as for the ASNE Gold Medal
10. David W. Taylor Medal. Sponsored by the Society of Naval Architects and Marine Engineers, this medal is awarded in honor of Rear Admiral David W. Taylor, USN, was established by the Executive Committee in 1935 and was first awarded in 1936. The award is for "Notable Achievement in Naval Architecture and/or Marine Engineering."
- a. Eligibility Requirements. Not limited to membership in the Society.
 - b. Recommendations. A member of the Society in good standing may make the proposal for the award. Although the Awards Committee may hold such special meetings as it deems necessary, it shall hold its regular meeting to select nominees for the various awards and prizes no sooner than the first day of July, and no later than the last day in August. All proposals for this award must be submitted in writing to the Awards Committee by the first day of July. The proposer should emphasize the achievements of the candidate being considered for the award and include any background information that will assist the Committee in its evaluation. Any proposal received too late to be considered will be retained for consideration at the following regular meeting of the Awards Committee.

- c. Presentation. Announcement and presentation of the award will be made at the spring meeting or at such time as the President of the Society may arrange. The award consists of a gold-plated bronze medal approximately 2-1/2 inches in diameter and a \$100,000 cash award.
11. Annual Federal Environmental Engineer Award. Sponsored by the Conference of Environmental Engineers (CFEE), the award was established to recognize exemplary work and accomplishments by environmental engineers. The award is intended to recognize leadership and meritorious achievement rather than the candidates' positions within the Federal service. Therefore, factors relating to accomplishment and leadership will predominate.
- a. Eligibility Requirements. The candidate shall be an environmental engineer employed in a professional capacity in the Federal service. The candidate shall have accomplished a tangible, substantial, and significant record of achievement of sustained leadership of outstanding caliber. The nominee need not be a member of CFEE.
 - b. Recommendations.
 - (1) Nominations are solicited annually, usually in the summer, throughout Federal agencies. A summary of the accomplishments and considerations for the award shall be prepared in the form of a specific citation to be presented to the recipient. Achievement data should:
 - (a) Contribute to the task of the Federal Government in controlling and improving the environment for the protection and promotion of human health and well being; and,
 - (b) Furnish inspiration to and enhance the prestige of the recipient's professional colleagues.
 - (2) Some examples of the type of accomplishments considered suitable for the award are:
 - (a) The engineering of a system, process, or item of equipment characterized by initiative and imagination to an unusual degree and resulting in an advance of the art, a new application to environmental engineering, or a significant contribution to the solution of an important and difficult problem;
 - (b) The development of a major improvement in a management procedure that increases efficiency, reduces cost, saves time, or otherwise contributes in large measure to the accomplishment of an important task; and

- (c) The record of achievement or sustained exemplary leadership in the management of environmental engineering progress.
12. Lucas Plaque. Sponsored by the American Society of Naval Engineers (ASNE), the Lucas Plaque is presented as an award of excellence to a Coast Guard Naval Engineering organization, team, or subdivision within an organization that has made an outstanding contribution to the Coast Guard Naval Engineering program. The achievement should have occurred during the calendar year preceding the award; however, the selection may be based on the completion, during that year, or a multi-year activity. The award is named for Rear Admiral R. S. Lucas, former Chief, Office of Engineering, and Commander, Seventeenth Coast Guard District.
- a. Eligibility Requirements. Any Coast Guard Naval Engineering organization (G-SEC, MLCs, NESUs, CG Yard, groups, stations, cutters, NWG, QAT, etc.) or subdivision within a large Naval Engineering organization, such as a department, division, section, branch, or natural working group.
 - b. Recommendations. In order to be considered for the Lucas Plaque, a Naval Engineering organization, team, or subdivision within an organization must be nominated by its respective maintenance and logistics commander, district commander, commanding officer, or Commandant (G-SEN). Nominations and supporting data should be forwarded, along with a summary of significant accomplishments, to Commandant (G-SE) by 1 January of each year. In the event that a MLC, NESU, or the CG Yard does not have a nominee for the Lucas Plaque, a negative report is required. A board convened by Systems Directorate will select the recipient. The selectee also will be submitted for the "Coast Guard Engineer of the Year" award.
 - c. Presentation. The award is formally presented at Headquarters.
13. Perry Award. Sponsored by the American Society of Naval Engineers (ASNE), the Perry Award is presented annually in recognition of the outstanding contribution to the Coast Guard Naval Engineering Program. The achievement should have occurred during the calendar year preceding the nomination. However, the nomination may be based on the completion, during that year, of a multi-year activity or tour of duty. The Perry Award is named for Vice Admiral E. L. Perry, former Vice Commandant of the Coast Guard, past president of ASNE, and Saunders Award winner.
- a. Eligibility Requirements. Regular or Reserve Coast Guard officer (active, inactive, or retired); a Coast Guard civilian employee or retiree GS-9, WS-12, WG-12, or above.
 - b. Recommendations. In order to be considered for the Perry Award, an individual must be nominated by the Maintenance and Logistics commander, district commander, commanding officer, or Commandant (G-SEC). However,

nominations are not limited to the individual's immediate chain of command. Individual nominations and supporting data should be forwarded, along with a summary of accomplishments to Commandant (G-SE) by 1 January of each year. In the event that a MLC, NESU, or the CG Yard does not have a nominee for the Perry Award, a negative report is required. A board convened by the Systems Directorate will select the winner. The selectee will then be submitted for consideration for the "Coast Guard Engineer of the Year" award.

c. Presentation. The award is formally presented at Headquarters.

14. Stabile Award. Sponsored by the American Society of Naval Engineers (ASNE.), the Stabile Award is presented annually in recognition of outstanding contributions to the Coast Guard Naval Engineering program. The achievements should have occurred during the calendar year preceding the nomination. However, the nomination may be based on the completion, during that year, of a multi-year activity or tour of duty. The Stabile Award is named for Vice Admiral B. L. Stabile, former Chief, Office of Engineering, and Vice Commandant of the Coast Guard.

a. Eligibility Requirements. Active duty warrant officer, Chief petty officer, petty officer, or Coast Guard civilian employee, GS-8, WS-11, WL-11, WG-11, or below.

b. Recommendations. In order to be considered for the Stabile Award, an individual must be nominated by the Maintenance and Logistics commander, district commander, commanding officer, or Commandant (G-SEN). However, nominations are not limited to the individual's immediate chain of command. Individual nominations and supporting data should be forwarded, along with a summary of accomplishments, to Commandant (G-SE) by 1 January of each year. In the event that a MLC, NESU, or the CG Yard does not have a nominee for the Stabile Award, a negative report is required. A board convened by the Systems Directorate will select the recipient. The selectee will then be submitted for consideration for the "Coast Guard Engineer of the Year" award.

c. Presentation. The award is formally presented at Headquarters.

K. Coast Guard Auxiliary Member Recognition.

Members of the Auxiliary, being volunteers, receive no direct compensation for the many hours of time and effort they donate to the Coast Guard. The recognition of an Auxiliarist's service, through the presentation of timely and appropriate awards, is essential to the success of the Auxiliary program. In many respects, the recognition they receive through these awards can be considered to be their "paycheck." The service and actions of the Auxiliarists should receive the appropriate recognition and awards to the maximum extent possible. Medals and awards will be worn as prescribed in Auxiliary Manual, COMDTINST M16790.1 (series).

1. Eligibility for Coast Guard Military Awards. Auxiliarists may receive and wear the Department of Transportation (DOT) Outstanding Unit Award; Coast Guard Unit Commendation and Meritorious Unit Awards, the Coast Guard Bicentennial Unit Commendation the Coast Guard Meritorious Team Commendation, the Special Operations Service Ribbon, and awards for recruiting.
2. Eligibility for Non-Military Awards. Auxiliarists are eligible for the following non-military awards:
 - Lifesaving Medals
 - Public Service Awards
 - Coast Guard Foundation, Inc. Award of the Year
 - Association for Rescue at Sea (AFRAS) Silver Medal Award
3. Eligibility for Auxiliary-specific awards. Auxiliarists are eligible for the following Auxiliary awards as further described in the Auxiliary Manual, COMDTINST M16790.1 (series).
 - Auxiliary Distinguished Service Award
 - Plaque of Merit
 - Auxiliary Meritorious Service Award
 - Award of Operational Merit
 - Auxiliary Commendation Award
 - Auxiliary Achievement Award
 - Auxiliary Commandant Letter of Commendation Award (ACLOC)
 - Auxiliary Humanitarian Service Award
 - Auxiliary Recruiting Service
 - Vessel Examinations/Marine Dealer Visitations Service
 - Public Education Service
 - Operations Service
 - Auxiliary Specialty Ribbon
 - Auxiliary Operation (AUXOP)
 - Operations Program
 - Examiner Program
 - Instructor Program
 - Auxiliary Service Awards
 - Sustained Auxiliary Service Award
 - Auxiliary Member Service Award
 - Flotilla Meritorious Achievement Award
 - Life Membership
 - Certificate of Appreciation
 - National Board Auxiliary Awards
 - District Board Auxiliary Awards
 - Certificate of Appreciation
 - Honorary Membership/Honorary Commodore